

PSLF Recertification Reminder

It's important to submit a form annually to ensure you earn PSLF credit for the last 12 months.

How to submit your certification form

Use the [PSLF Help Tool on the Federal Student Aid website](#) to get started.

- You should submit a PSLF certification request each year to ensure you receive PSLF credit.
- If you have worked for multiple qualifying employers in the past year, you must submit a form to each employer.

You will need this information about **Western Washington University**:

- Employer Identification Number (EIN): **91-6000562**
- PSLF contact email: **HR@wwu.edu**

Find EIN numbers and email addresses for other state agency and public higher education employers on the [PSLF State Agency Directory on the Office of Financial Management website](#).

For more information

Log into your [StudentAid.gov](#) account to track the status of your form and access other self-service tools, including your PSLF Progress Tracker.

[Find more information about PSLF on the Washington Student Loan Advocate website.](#)

Questions

If you have questions about:

- How we process PSLF requests, please reply to this email.
- Your student loan or the PSLF program, please send them to [Washington's State Student Complaint Portal](#). You can submit both questions and complaints through this portal.

We feel privileged to help you to achieve student loan forgiveness through the PSLF program.

IMPORTANT: The information in this letter is only for your education. Please do not rely on it for legal advice or for financial planning or advice. The best and most up to date information about the topics in this letter is available on the [FSA website](#) and through your student loan servicer.