

2022 HUMAN RESOURCES PAYROLL SCHEDULE

2022 Paydates	Pay #	Personnel Action Forms to Human Resources by 5:00 pm * E-Sign Student Employment Forms to Human Resources by 5:00 pm *	Completion of Employee New Hire Paperwork (either through PageUp or paper form) by 5:00 pm **	All EPAFs to Human Resources by 5:00 pm	WEB Time Entry cutoff by 11:59 pm	Timesheet Approval Deadline by 12:00 Noon Higher Level Duty Forms to Human Resources by 12:00 Noon
Mon - Jan 10	1	Tue - Dec 21	Thu - Dec 23	Mon - Dec 27	Fri - Dec 31	Mon - Jan 03
Tue - Jan 25	2	Wed - Jan 05	Mon - Jan 10	Tue - Jan 11	Sat - Jan 15	Tue - Jan 18
Thu - Feb 10	3	Mon - Jan 24	Thu - Jan 27	Fri - Jan 28	Mon - Jan 31	Tue - Feb 01
Fri - Feb 25	4	Tue - Feb 08	Thu - Feb 10	Fri - Feb 11	Tue - Feb 15	Wed - Feb 16
Thu - Mar 10	5	Tue - Feb 22	Thu - Feb 24	Fri - Feb 25	Mon - Feb 28	Tue - Mar 01
Fri - Mar 25	6	Wed - Mar 09	Fri - Mar 11	Mon - Mar 14	Tue - Mar 15	Wed - Mar 16
Mon - Apr 11	7	Thu - Mar 24	Mon - Mar 28	Tue - Mar 29	Thu - Mar 31	Fri - Apr 01
Mon - Apr 25	8	Wed - Apr 06	Mon - Apr 11	Tue - Apr 12	Fri - Apr 15	Mon - Apr 18
Tue - May 10	9	Fri - Apr 22	Tue - Apr 26	Wed - Apr 27	Sat - Apr 30	Mon - May 02
Wed - May 25	10	Mon - May 09	Wed - May 11	Thu - May 12	Sun - May 15	Mon - May 16
Fri - Jun 10	11	Tue - May 24	Thu - May 26	Fri - May 27	Tue - May 31	Wed - Jun 01
Fri - Jun 24	12	Tue - Jun 07	Thu - Jun 09	Fri - Jun 10	Wed - Jun 15	Thu - Jun 16
Mon - Jul 11	13	Wed - Jun 22	Fri - Jun 24	Mon - Jun 27	Thu - Jun 30	Fri - Jul 01
Mon - Jul 25	14	Wed - Jul 06	Mon - Jul 11	Tue - Jul 12	Fri - Jul 15	Mon - Jul 18
Wed - Aug 10	15	Fri - Jul 22	Wed - Jul 27	Thu - Jul 28	Sun - Jul 31	Mon - Aug 01
Thu - Aug 25	16	Tue - Aug 09	Thu - Aug 11	Fri - Aug 12	Mon - Aug 15	Tue - Aug 16
Fri - Sep 09	17	Tue - Aug 23	Thu - Aug 25	Fri - Aug 26	Wed - Aug 31	Thu - Sep 01
Mon - Sep 26	18	Thu - Sep 08	Mon - Sep 12	Tue - Sep 13	Thu - Sep 15	Fri - Sep 16
Fri - Oct 07	19	Tue - Sep 20	Thu - Sep 22	Mon - Sep 26	Fri - Sep 30	Mon - Oct 03
Tue - Oct 25	20	Thu - Oct 06	Tue - Oct 11	Wed - Oct 12	Sat - Oct 15	Mon - Oct 17
Thu - Nov 10	21	Tue - Oct 25	Thu - Oct 27	Fri - Oct 28	Mon - Oct 31	Tue - Nov 01
Wed - Nov 23	22	Fri - Nov 04	Tue - Nov 08	Wed - Nov 09	Tue - Nov 15	Wed - Nov 16
Fri - Dec 09	23	Mon - Nov 21	Wed - Nov 23	Mon - Nov 28	Wed - Nov 30	Thu - Dec 01
Fri - Dec 23	24	Wed - Dec 07	Fri - Dec 09	Mon - Dec 12	Thu - Dec 15	Fri - Dec 16

*If PA form is not complete with all required information, HR will return to department and processing may be delayed

**If new hire paperwork is not complete by this deadline, processing may be delayed